

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 428-8715

Fax: (540) 347-5753

NOTICE OF CONTRACT RENEWAL

1. DATE: January 18, 2006
2. COMMODITY NAME: Bottled Drinking Water & Rental Coolers
3. CONTRACT NUMBER: 57-05bwc
4. SUPERCEDES: 47-01smc
5. CONTRACT PERIOD: February 1, 2005 through January 31, 2006
1st renewal: February 1, 2006 through January 31, 2007
6. RENEWAL OPTIONS: Three (3) one year renewal options
7. CONTRACTOR: Shenandoah Corporation FIN 54-0985053
VN 630014
PO Box 2555, 4 Industrial Way
Staunton, VA 24402
PH (540) 248-2123 FX (540) 248-2129
8. TERMS: Net 45
9. DELIVERY: Forty-eight (48) hours after receipt of order, with
refills every two weeks, F.O.B. FCG&PS locations
10. FOR FURTHER INFORMATION CONTACT: Barb Whitehurst
PH (540) 428-8715
11. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL
USING DEPARTMENTS: This contract is the result of a competitive bid
program and its use must follow the FCG&PS Procurement Policy/Procedures
for the purchase of the commodity listed herein. Please see the reverse side of
this notice for further instructions regarding this contract.

By: _____

Barbara Whitehurst
Senior Buyer
FCG&PS Procurement

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 428-8717 or 8720.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a "Not to exceed" estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Scheduling of deliveries, inspection upon deliveries received, and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
5. Renewals: As stated on the face of this notice, three(3) one year renewals remain on this contract. The decision as to whether to issue a new solicitation, with input requested from the using departments, will be made approximately sixty days in advance of the expiration date of the current term.
6. Price Adjustments: Changes to the contract price will be negotiated only at the time of renewal. All price increases must be approved by the contract officer. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.

DRINKING WATER & DISPENSERS

Contract #57-05bwc

Contract Item/Pricing

| <u>Description</u> | <u>Unit</u> | <u>Unit Price</u> |
|---|-----------------|---------------------------|
| <i>Natural Spring Water Bottle Deposit</i> | 5 gallon bottle | \$ 3.89 Exempt |
| <i>Hot/Cold Dispenser</i> | Monthly rental | \$ 6.00/dispenser |

Cup dispensers provided at no extra charge.

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|--|-----------------|-----------------|
| <i>Paper Cone cups, 4.5 oz.</i> | Sleeve of 1,000 | \$ 12.55 |
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